

Can you hear me now?

The answer is YES! Spectrum utilizes the Infinite Campus Voice Messenger system to send key information via email, voice or text messages. Voice and text messages will be used for important announcements, school cancellations or delays, as well as to quickly disseminate critical or emergency information.

There is no sign up needed to receive voice messages; you are automatically included in the contact list. You do have the option to change your contact preferences within the Infinite Campus Portal. NOTE: To receive text messages, you must enable texting, it is off by default. **It is strongly recommended that you do not remove the option to receive emergency calls.** To ensure that you receive SHS messages, always make sure your contact information is accurate and up-to-date.

How to access your message contact preferences in your Infinite Campus portal: choose the left-side menu option **Contact Preferences**. Set your preferences by checking or unchecking message options.

Family Members >
 Calendar >
 Fees >
 User Account
 Account Management >
Contact Preferences
 Access Log >

Email Address:
 Secondary Email Address:

Instructions:
 For each type of message (Emergency, Attendance, Behavior, General Notification, Priority Notification, Teacher) select how you prefer to receive that message. You may select to receive a message on more than one device.
 To change or add a phone number you will need to contact your school's administrative offices.

Please check the Text(SMS) check box if you would like to receive text messages sent by the school.

- If Text (SMS) option is enabled message and data rates may apply. Charges are dependent on your service plan which may include fees from your carrier to send and receive these text (SMS) messages.
- To opt out uncheck the text (SMS) box anytime.
- For support contact your district.

		Emergency	Attendance	Behavior	General Notification	Priority Notification	Teacher
Cell Phone (555)255-1996	Voice	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Text (SMS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email (email@infinitecampus.com)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

† Your district may send some communications in languages other than English, if you prefer to be contacted in a another language please specify your preferred language.

Message Type Column	Mark checkboxes in this column if the email and/or phone number should be contacted for...
Emergency	emergency messages. It is highly recommended you leave this option checked.
Attendance	student attendance messages.
Behavior	*SHS does not utilize this option for behavior messages.
General Notification	general school or district messages sent between 7am-9pm
Priority Notification	high-priority messages sent by the district or school.
Teacher	*teacher-created messages. Teachers do not use phone messaging as a contact method at this time.